

Employment Application

NexGen Alliance

Equal Opportunity Employer · VDSS Licensed Child-Placing Agency

Equal Opportunity Employer. NexGen Alliance does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, or any other characteristic protected by law. All qualified applicants receive consideration for employment. Complete, sign, and return securely to admin@nexgenallianceyouth.org, fax (757) 527-2771, or 733 Thimble Shoals Blvd, Suite 113, Newport News, VA 23606.

1 Position Applied For

Position (select one):

☐ Executive Director

☐ Program Director

☐ Caseworker

☐ Other

If Other, specify

Date available to start

Desired pay / rate

Full-time

Part-time

On-call / relief

Are you legally authorized to work in the United States? ☐ Yes ☐ No

2 Personal Information

Full Legal Name

Preferred Name

Street Address

City

State

ZIP

Home / Cell Phone

Alternate Phone

Email

Are you 18 years of age or older? ☐ Yes ☐ No

3 Driver Information

Do you have a valid driver's license? ☐ Yes ☐ No

Driver's license number

State of issue

Expiration date

Are you willing to transport youth as part of your duties? ☐ Yes ☐ No

Do you have reliable personal transportation? ☐ Yes ☐ No

4 Education

High school / GED — Name

City / State

Graduated?

College / University — Name

Degree / Major

Year

Other training / certifications

Relevant licenses or certifications (CPR, First Aid, etc.)

5 Employment History

List your three most recent employers, beginning with the most recent.

Employer 1

Employer name

Phone

May we contact?

Position / Title

Supervisor

Dates (from – to)

Ending pay

Reason for leaving

Duties (brief)

Employer 2

Employer name

Phone

May we contact?

Position / Title

Supervisor

Dates (from – to)

Ending pay

Reason for leaving

Duties (brief)

Employer 3

Employer name

Phone

May we contact?

Position / Title

Supervisor

Dates (from – to)

Ending pay

Reason for leaving

Duties (brief)

6 Qualifications

Check all that apply:

- | | |
|---|--|
| ☐ Experience serving youth / adolescents | ☐ Experience in residential / foster care |
| ☐ Case management experience | ☐ Independent-living skills instruction |
| ☐ De-escalation / crisis intervention training | ☐ CPR / First Aid certified |
| ☐ Mandated-reporter trained | ☐ Bachelor's degree or higher |
| ☐ Bilingual (specify below) | |

If bilingual, list languages

7 Experience Working With Youth

Describe your relevant experience working with children or adolescents, including any work with youth in foster care, independent-living, or therapeutic settings:

8 References

List three professional references (not relatives).

Reference 1 — Name	Relationship	Phone	Email
Reference 2 — Name	Relationship	Phone	Email
Reference 3 — Name	Relationship	Phone	Email

9 Background Check Consent

Required screening. Employment with a VDSS Licensed Child-Placing Agency is contingent upon satisfactory completion of a criminal history record check, a Central Registry (child abuse and neglect) search, and a sex-offender registry check, as required under 22VAC40-131 and §63.2-1721 of the Code of Virginia.

Have you ever been convicted of a felony or a crime involving a child? ☐ Yes ☐ No (if yes, explain below)

A prior conviction is not an automatic disqualification from employment; each case is reviewed individually in accordance with applicable law and licensing requirements.

I authorize NexGen Alliance to obtain the background screenings described above and to verify the information provided in this application.

10 Certification & Signature

Certification. I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that any false statement or omission may disqualify me from employment or result in dismissal. I understand that this application does not create a contract of employment and that employment, if offered, is at-will.

Applicant Signature

Printed Name

Date

For NexGen Alliance use:

NexGen Alliance Reviewing
Staff — Signature

Printed Name

Role

Date